

The Principal provided the Board with a comprehensive overview of the teacher assessed grades process for upper sixth students, the assessment cycle for lower sixth students, plans for results day, plans for enrolment 2021 and staff recruitment.

The Board discussed enrolment and acknowledged that there was some uncertainty around what government guidelines in relation to the Covid-19 pandemic may be in place at the time of enrolment. Particularly, whether there will be a need for onsite testing of students. The Board were reassured that the College had robust planning in place to cover various eventualities.

The Principal reported that the CIF bid for additional roofing works had been successful and the works would be carried out over the summer.

The Principal confirmed that the preparations for the in-house catering operation were on track and the operation would be ready to open in September.

The Principal reported that the new College website was ready to be launched this week.

The Principal reported that the new College website was ready to be launched this week. The Principal also noted the students had produced some exceptional art.

The Board asked about the take up of home testing. The Principal reported that the numbers students still participating in home testing was declining and that this was a national picture across the sector not just specific to the College.

The Board had no further question and thanked the Principal for his presentation.

Audit

Geoff Howes reported on the meeting of the Audit Committee on Monday, 21st June 2021. The following discussions and actions from the meeting were noted:

- The Head of IT provided the Committee with a presentation on Cyber Security.
- Received two internal audit reports from external auditors Wylie Bisset covering Procurement and Student Records. The audit of Procurement found the level of assurance was strong. The audit of Student Records found the level of assurance was strong.
- Reviewed and recommend for approval the Data Protection Policy.
- Reviewed and recommend for approval the Fraud Policy and Response Plan.
- Reviewed and recommend for approval the RSM 20/21 External Audit Plan.
- Reviewed updates to the Risk Register and agreed the addition of a definition of impacts table.

Finance and Estates

Peter Aitken reported on the meeting of the Finance and Estates Committee on Thursday, 24th June 2021. The following discussions and actions from the meeting were noted:

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The Board had no further questions on the policy.

The Board of Trustees approved the Health and Safety Policy.

Bursary Policy

The Board reviewed the Bursary Policy. The Board noted that the policy had been reviewed and recommended for approval by the Finance and Estates Committee.

The Board had no further questions on the policy.

The Board of Trustees approved the Bursary Policy.

	The Principal, on behalf of the Board and the College, thanked SH for her work and support of the Board and the College in her role as Clerk to the Board of Trustees.
13.	Dates of the next meeting
	To be confirmed.
14.	Confidential Item
	None

The meeting closed at 6.00 pm

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